

MINNESOTA SOCIETY OF RADIOLOGIC TECHNOLOGISTS
Scientific Exhibit Application

Applications must be received by the Awards Chairman prior to the July 15th application deadline to be eligible.

Name: _____
(Please include full professional title, ie. RT(R)(M)(CV), etc.)

Address: _____

City, State, Zip Code: _____

E-mail Address: _____

Phone: (_____) _____

School or Employer: _____

School Director or Supervisor: _____

Phone: (_____) _____

Check all that apply:

MSRT Member ASRT Member Student MARS Member

District Participation: Northern Central Metro Southern

Exhibit Information/Application Fee Submission Requirement

Exhibit Title: _____

Are you preparing your exhibit with another person? Yes No

If yes, please list their name: _____

A \$15.00 application fee is due at the time of application. This fee will be returned to you at the Annual Meeting, upon the presentation of your exhibit, in accordance with the Scientific Exhibit rules. Make check payable to: **MSRT**.

Will your exhibit require the use of electrical power? Yes No

Important Note: The Awards Chairman **MUST** be notified in writing by no later than August 15th if your exhibit title and/or content is changed. Failure to do so will result in disqualification and forfeiture of application fee.

I have read and fully understand the latest rules and regulations governing the submission of a scientific exhibit. I understand that I assume all responsibility for my exhibit and release the MSRT from any liability from loss or damage.

Signature: _____ Date: _____

Applicant will receive an acknowledgement of their application from the Awards Chairman.

MSRT AWARDS OFFICE USE ONLY

Application Received: _____

Card Sent: _____

Memberships Verified: _____

Submission Fee Received: _____

MINNESOTA SOCIETY OF RADIOLOGIC TECHNOLOGISTS

Scientific Exhibit Judging Criteria

Exhibit Title: _____

Judging Criteria	Possible Points	Score
I. Teaching and Education Value		
A. Topic choice; Is the choice of topic relevant to the profession?	0 – 10	_____
B. Concrete material; How well was it researched?	0 – 15	_____
C. Value; How does the material presented add to the general knowledge of students and technologists?	0 – 15	_____
D. Organization; Is the content presented well, clear and have a solid conclusion?	0 – 10	_____
II. Literacy		
A. Legibility; Is the information presented readable?	0 – 10	_____
B. Grammar; Is proper spelling, grammar and punctuation utilized?	0 – 10	_____
C. Bibliography; Does it properly acknowledge sources used?	0 – 4	_____
D. Footnotes (as required); Does the material presented require footnotes of borrowed sources, graphs, illustrations, quotes, etc.?	0 – 4	_____
III. Display		
A. Creativity; Does exhibit display the use of imagination? Is it Creative in a non-traditional display or is it designed with extra appeal such as color illustrations, photos versus images, videotapes, back boards or working models?	0 – 8	_____
B. Layout of total exhibit; Is the overall exhibit presented in a balanced, attractive and eye catching manner?	0 – 4	_____
C. Layout of written material; Is the written portion of the display presented using appropriate margins, spacing and balance?	0 – 4	_____
D. Neatness; Considering the materials available to the exhibitor, is the exhibit at its best?	0 – 4	_____
E. Visuals; Are the graphics and visual aids applicable to the topic?	0 – 2	_____
Total Possible Points = 100	Exhibit Score	_____

Judging Comments: _____

MSRT SCIENTIFIC EXHIBIT RULES

Deadline Date: July 15th

Submit Application To: Awards Chairman

I. CATEGORIES

There shall be two (2) separate categories for exhibit competition: (A) Radiologic Technologists and (B) Student Technologists.

II. AWARDS

First, second and third place awards have been established for each category. Awards will be given for the best, qualifying exhibits submitted. The nature and the amount of the awards shall be determined by the MSRT Executive Board and the MSRT Awards Chairman.

III. ELIGIBILITY

- A. All members must be in good standing with the Minnesota Society of Radiologic Technologists.
- B. MSRT membership must be paid by February 1 of the current year to be eligible for competition.
- C. Exhibitors must be registered at the Annual Meeting and hold membership in the Minnesota Society of Radiologic Technologists at the time of the meeting.
- D. All members are eligible to compete for awards with the following exceptions:
 1. MSRT President
 2. Awards Chairman
 3. Essay and/or Exhibit Judges
 4. Members employed by commercial firms engaged in the production and/or sale of x-ray products and equipment.
 5. Supporting members

IV. APPLICATION FOR SPACE

- A. The total space allotted for any exhibit shall not exceed a 4' x 6' table or floor space. Viewboxes may be utilized but will not be provided by the MSRT.
- B. A \$15.00 application fee is due at the time of application. This application fee will be returned to the exhibitor upon the presentation of the exhibit at the Annual Meeting. Please read the following exceptions to this reimbursement.
- C. If the exhibit will require the use of electrical power, \$10.00 of the application fee will be retained by the MSRT. If the exhibitor requests the provision of electrical power and does **NOT** use it at the time of exhibit presentation, \$10.00 of the application fee will be retained by the MSRT.
- D. If an exhibitor fails to provide an exhibit after making the proper application and submitting the application fee, the \$15.00 application fee will be retained by the MSRT.
- E. Any attempts to circumvent these requirements will be dealt with by the MSRT Executive Board and may result in disciplinary action for the applicant.

V. SUBJECT MATTER

- A. Exhibits must be the work of the presenter(s). There shall be no more than two people presenting one exhibit. Any borrowed material used in the exhibit must be properly credited by using footnotes beneath the material shown. **PLAGIARISM** will result in immediate disqualification.
- B. The exhibit shall be on subject matter pertaining to Radiologic Technology.
- C. The exhibit should utilize any audio-visual aids necessary to convey the theme clearly.
- D. Any identifying material indicating a patient or institution must be removed or blocked out.

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- E. Each exhibit must be identified with the name of the exhibitor(s) displayed together with his/her hospital or clinic. Identification must be on front right hand corner on 3" x 5" card and remain covered until judging is complete. After the exhibits have been judged, name(s) of the exhibitor will be uncovered.
- F. Exhibits may have been previously shown at an MSRT District meeting and still qualify for an award. Exhibits that have been shown at other radiologic meetings such as the ACR, RSNA, AHRA, ASRT, etc. or have previously been produced for sale or profit will not be considered for an award. Non-qualifying exhibits are encouraged to be displayed on a non-competitive basis.
- G. General Format Exhibit
 1. Title
 2. Body
 3. Summary
 4. Illustrations, graphics, aids, etc.
 5. A bibliography sheet should be displayed for the viewer's information. This may be enclosed in a page protector on the table.

VI. EXHIBIT SET-UP AND REMOVAL

- A. All exhibits will be set up on the morning of the FIRST day of the MSRT Annual Meeting. A specific time will be designated each year by the Awards Chairman. A designated individual(s) from the Conference Committee will be present to assist exhibitors with set-up in your assigned space.
- B. Exhibits should be dismantled by noon Saturday. Those that are not dismantled by this time will be disposed of.

VII. JUDGING/PRESENTATION OF AWARDS

- A. Three (3) judges shall be selected by the President of the MSRT and will be solely responsible to the President. The judges shall be members in good standing with the Minnesota Society of Radiologic Technologists or of their home-state affiliate society if visiting from another state and the American Society of Radiologic Technologists.
- B. A representative from the Minnesota Radiological Society may serve as the fourth judge and will communicate with the President.
- C. Program staff of all Minnesota Schools of Radiologic Technology shall be ineligible to judge.
- D. Judging shall be based upon the Exhibit Judging Criteria provided to all exhibitors.
- E. Judging shall be performed on the first (1st) day of the MSRT Annual Meeting.
- F. Exhibit judging results shall be tabulated on the form provided and submitted to the Awards Chairman. In turn, the Awards Chairman will inform the President of the results so the awards may be prepared.
- G. The decision of the judges is final. The identity of the judges is confidential. All inquires regarding the judging should be directed to the MSRT President.
- H. All awards will be presented at the Awards Ceremony. All those entering the competition should plan to be present at the Awards Ceremony.
- I. A written evaluation based on the comments the judges have made will be sent to the applicants following the Annual Meeting.

VIII. LIABILITY

By submitting an exhibit for display, the exhibitor(s) assumes full responsibility for his/her/their exhibit. The MSRT is not liable for loss or damage of any type.